



THE REFORMER STUDIO

## Job Advert

**Position:** Administrator – The School of Reform

The Reformer Studio is a leading provider of Reformer Pilates in the UK. Our education arm, The School of Reform offers training and Continuing Professional Development (CPD) and has successfully qualified over 200 instructors through our 24-hour Dynamic Reformer Pilates course and launched an Anatomy Workshop to support new enrolments. As we gear up for significant growth in 2025, we are seeking a dedicated Administrator to support our educational initiatives.

The successful applicant will earn £25k per year pro rata based on 16hrs per week in addition to an annual employee studio membership (104 classes per annum) for any of our studios and statutory holiday entitlement.

The successful candidate will have the following:

- 1 + Years experience in an administrator Role
- Excellent communication & organisational skills
- Ability to use Office 365, word and excel and be able to learn new IT Platforms relating to job / industry specific
- Experience with implementing Education Strategies

The successful candidate will be responsible for:

- Managing all School of Reform related administration duties
- Support the planning and delivery of training events
- Supporting the team in implementation of strategies

At The Reformer Studio, we set the industry standard in the UK for Reformer Pilates through our studios and School of Reform. Founded in the heart of the Midlands, we've grown rapidly to encompass 6 state-of-the-art studios, all dedicated to helping you transform your mind, body, and soul.

If you are interested in Reformer Pilates and want to be part of a fantastic forward thinking team, that offers flexibility and competitive benefits, please apply by emailing for an application form, or sending your CV to [ops@reformerstudio.co](mailto:ops@reformerstudio.co).